

Microsoft Qualified Educational User Definition (EMEA)

The following are eligible to acquire Microsoft academic edition products in the programs listed below (subject to any additional eligibility requirements that may apply to such programs) and are defined as qualified educational users. Microsoft reserves the right to review the status of any customer or proposed customer as a qualified educational user, and to refuse or revoke such status if the customer or proposed customer fails to clearly demonstrate and substantiate its eligibility under the criteria set out in this document to Microsoft or to maintain its status.

QUALIFIED EDUCATIONAL USERS:

A) Educational Institution

"Educational Institution" is defined as:

- I. an educational institution or establishment, being a public or private school, elementary, primary, intermediate, secondary or high school, extraordinary school for the disabled, vocational school, correspondence school, junior college, college of education, university, scientific or technical school, or a military school or other training facility operated by a government that grants degrees, which meets all of the following criteria:
 - (i) Offers courses of study that lead to a certification that is recognized as part of a country's mainstream educational progression. (Examples of such certifications include: International Baccalaureate; School Certificate, Associate Diploma, Diploma; Bachelor Degree; Masters Degree; Doctorate); and
 - (ii) Is accredited by the Ministry/Department of Education or appropriate recognized education accreditation agency within the country. In the absence of direct accreditation, there must be accreditation by proxy (i.e. the certification offered by the school or institution must be acceptable for credit or placement in a traditionally accredited educational institution locally or overseas);

- II. an early childhood center meeting all of the following criteria:
 - (i) is an early childhood program incorporated for the purpose of providing educational services to children between one and six years of age and which serves minimum of ten such children;
 - (ii) is lawfully established, authorized, created, licensed, chartered, registered and/or accredited by the Ministry/Department of Education or appropriate recognized accreditation agency within the country; and
 - (iii) has been in operation for at least one year;

ELIGIBLE PROGRAMS for Educational Institutions (I-II):

- Academic Select Plus
- Academic Open
- Enrollment for Education Solutions (Both K12 Ed or Preschool & Higher Ed)
- Get Genuine Windows Agreement – Academic
- Microsoft Customer Agreement (includes CSP)
- Microsoft Online Subscription Agreement
- Microsoft Products and Services Agreement
- Open Value Subscription – Education Solutions (Both K12 Ed or Preschool & Higher Ed)
- School Agreement (primary or secondary education sector only)
- Services Provider Licensing Agreement

- III. a not-for-profit full-time teaching institution/organization, including continuing education, which is non-academic and/or non-government recognized.

ELIGIBLE PROGRAMS for Educational Institutions (III)

- Academic Open
- Academic Select Plus
- Get Genuine Windows Agreement – Academic
- Microsoft Customer Agreement (includes CSP)
- Microsoft Products and Services Agreement

B) Administrative Offices of an Educational Institution

"Administrative Offices of an Educational Institution" is defined as:

- (i) local, regional, or national, administrative offices of public Educational Institutions;
- (ii) administrative entities, controlled by, and organized and operated exclusively for the administration of, private Educational Institutions; or
- (iii) other national, regional or local government entities, in each case, nearly all of whose activities consist of administrative support of a nature that advances academic learning, for public Educational Institutions.

For the avoidance of doubt, only those sections of a district/regional office whose sole function is to provide administrative and governance services to Educational Institutions qualify as a Microsoft Eligible Education Customer.

ELIGIBLE PROGRAMS for Administrative Offices of an Educational Institution

- Academic Select Plus
- Academic Open
- Enrollment for Education Solutions (Both K12 Ed or Preschool & Higher Ed)
- Get Genuine Windows Agreement – Academic
- Microsoft Customer Agreement (includes CSP)
- Microsoft Online Subscription Agreement
- Microsoft Products and Services Agreement
- Open Value Subscription – Education Solutions (Both K12 Ed or Preschool & Higher Ed)
- School Agreement (primary and secondary education)
- Service Provider Licensing Agreement

Hospitals, Healthcare Systems and Research Laboratories

Hospitals, healthcare systems and research laboratories (meaning the entity that seeks to license Microsoft academic edition products; including independent research laboratories or research laboratories affiliated with an eligible education customer or government agency) do not qualify as qualified educational users under paragraphs A and B above. They are only eligible to acquire academic edition product licenses if they are wholly owned and operated by an Educational Institution or an Administrative Office of an Educational Institution.

"Wholly owned and operated" means that the Educational Institution or Administrative Office of an Educational Institution is the sole owner of said hospital, healthcare system or research laboratory and the only entity exercising control over the said institution's day-to-day operations.

Eligible hospitals, healthcare systems, and research laboratories will be eligible for the same "Eligible Programs" set out in sections A) and B) above for the Educational Institution or Administrative Office of an Educational Institution that they are wholly owned and operated by (subject to any additional eligibility requirements that may apply to such programs). In any event, they are NOT permitted to purchase under a School Agreement and are NOT permitted to be included as part of an Educational Institution's School Agreement even if they are wholly owned and operated by the Educational Institution.